**House Cleaning Checklist**

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| |  |  | | --- | --- | | Employee #1 Name: | Customer Name | | Employee #2 Name: | Service Type: | | Service Date: | Weekly \_\_ Bi-Weekly \_\_ Monthly \_\_ One Time \_\_ |  |  |  |  | | --- | --- | --- | | **BATHROOM** | **KITCHEN** | **All Other Rooms** | | * High dust / remove cobwebs. * Clean/disinfect sink(s), taps & surrounding area. * Clean/disinfect toilets * Clean the posterior of toilets. * Clean/disinfect tubs, showers * Clean/disinfect counters * Wipe out soap trays * Shower door (if applicable) * Sweep, vacuum & mop floors * Dust baseboards, trim and top door * Dust blinds and ledges * Clean mirrors * Sanitize door knobs * Sanitize light switches * Damp wipe cabinet doors * Mats and rugs vacuumed * Window sills cleaned * Light fixtures dusted * Spot Clean/wipe walls * Empty garbage | * High dust / remove cobwebs. * Clean sink taps and surrounding area. * Clean appliance exteriors * Damp wipe cabinet doors * Clean counters * Sweep, vacuum & mop floors * Dust baseboards, trim and top doors * Dust blinds, shutters and ledges * Disinfect light switches * Light fixtures dusted * Clean backsplash * Clean kitchen table, wipe chairs * Window sills cleaned * Microwave exterior/interior cleaned * Spot Clean/wipe walls * Vents Dusted * Empty garbage | * High dust / remove cobwebs. * Dust blinds, shutters, and ledges * Dust baseboards, trim and top door * Wipe & vacuum couches * Upholstered furniture vacuumed * Cushions and pillows fluffed and straightened * Sweep, vacuum & mop floors * Clean stairs, banisters and railings * Dust Furniture, pictures, lamps, etc. * Spot Clean/wipe walls * Sanitize light switches * Clean sliding door/windows (interior) * Dust bookshelves, fireplace mantle * Clean mirrors * Front door cleaned * French doors cleaned * Ceiling fans dusted * Light fixtures dusted * Empty garbage * Other furniture dusted/wiped clean |   **Additional Services**   |  |  |  | | --- | --- | --- | | * Wall washing * Interior Cabinets * Interior Windows & Tracks | * Interior Oven * Interior Cabinets * Interior Windows & Tracks * Wall Washing * Fridge Interior | * Make Beds/Change Linens * Finished Basement Cleaning * Interior Windows & Tracks * Wall Washing * Laundry | |

Employee #1 Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employee #2 Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_